

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, August 16, 2023**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, August 16, 2023 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden and L. Gordon Van Vechten. Not in attendance this evening Trustee Jeffrey D. Fischer nor Village Attorney, Anthony S. Guardino. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Co-Counsel, Philip Butler; Police Chief, Charles M. Lohmann; Building Inspector, Robert O’Shea; Director of Highway Operations, Frank Prinzevalli and Village Treasurer, Patricia Mulderig. Members of the public were requested to sign-in.

Pledge of Allegiance.

At the request of the applicant, the public hearing of the Special Use Permit Request for the Monastery of the Glorious Ascension was adjourned until September 20, 2023.

1. Mayor – Douglas A. Dahlgard:

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted: **RESOLUTION #067-23**
Minutes of July 19, 2023, 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten, and unanimously adopted: **RESOLUTION #068-23**
Amendments noted on page 2 “AM” is to read “PM”.
RESOLVED, to adopt the minutes of the August 2, 2023, 7 PM meeting of the Board of Trustees as amended.
- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, abstention by Deputy Mayor White (3-0-1) and adopted: **RESOLUTION #069-23**
RESOLVED, to authorize Mayor Douglas A. Dahlgard, in his official capacity, to execute the liability insurance renewal agreement with U.S. Specialty Insurance Company, with a policy effective date of August 28, 2023-2024, presented through Salerno Brokerage Corp., 117 Oak Drive, Syosset, NY in the amount of \$60,062.83, and
BE IT FURTHER RESOLVED, to authorize and direct the village treasurer to release payment in full.

2. Financials – Patricia Mulderig, Treasurer:

- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted: **RESOLUTION #070-23**
RESOLVED, to adopt Abstracts #127817 through and including #127826 in the total amount of \$93,157.95 to be paid from the General Fund.
- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted: **RESOLUTION #071-23**
RESOLVED, to adopt Abstract #TA 214 in the total amount of \$2,200.00 to be paid from the Trust & Agency Fund.

- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted: **RESOLUTION #072-23**
RESOLVED, the Village Treasurer is authorized and directed to make modifications to the 2023/2024 budget in the amount totaling \$53,034.35 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR
2023/2024 BUDGET MODIFICATIONS
8/16/2023

	BUDGET FY/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
A1410.22	2/28/2023		2/28/2023
A1410.221	9,535.00	(100.00)	9,435.00
A1450.4	50.00	100.00	150.00
A1620.26	1,300.00	50.00	1,350.00
A8050.0	8,900.00	6,600.00	15,500.00
A1990.0	12,000.00	2,400.00	14,400.00
	21,249.35	(9,050.00)	12,199.35
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>53,034.35</u>	<u>0.00</u>	<u>53,034.35</u>

3. Highway Department – Deputy Mayor Daniel W. White, Highway Commissioner:

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted: **RESOLUTION #073-23**
WHEREAS, extenuating circumstances delayed Highway Crew Leader Frank Prinzevalli’s use of accrued vacation time,
BE IT RESOLVED, the Board of Trustees hereby allows Frank Prinzevalli, Highway Crew Leader to rollover the remainder of his accrued vacation time until September 30, 2023.

4. Police Department – Charles M. Lohmann, Chief:

- New police vehicle is in service.
- Arrest for criminal trespass.

5. Building Department – Bob O’Shea, Building Inspector:

- Several permits issued.
- No Planning Board or Joint Costal Commission meetings this month.
- ARB granted several approvals.

6. Ad hoc Tree Board - Trustee Ogden:

- 2023 Urban and Community Forestry Grants Program – Tree Maintenance Application was submitted.

Public Comment:

- Town of Smithtown and Village of Nissequogue are sponsoring Harbor Day. Discussion ensued. The Village of Head of the Harbor was not consulted in planning the event and, therefore, is not a sponsor. The issue may be discussed further at a future meeting.
- Leighton Coleman discussed pedestrian walkway near Avalon Park & Nature Preserve.

It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to move to executive session to discuss ongoing litigation. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted to move back to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Van Vechten, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 8:02 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk